

UTILITIES SERVICE BOARD MEETING

April 4, 2005

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Tim Henke, Jeff Ehman, Dick Eherenman, John Whitehart, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, Mike Hicks, John Langley, Jane Fleig, Tom Staley, Julie Martindale, Vickie Renfrow, Steve Saulter, and Pat Stoffers. Also present: Ben Beard representing Gentry Development, Margaret Fette, and Paul Soderquist. (A copy of the sign-up sheet is attached to the minutes.)

MINUTES OF PREVIOUS MEETING:

Board Secretary Whaley informed the Board members that the following changes had been made in the minutes that were mailed out:

Page 3, second paragraph entitled RESOLUTION, 3rd line, delete the word CONSTRUCITON and insert the word CONSTRUCTION.

Page 4, paragraph entitled Sam Vaught, 2nd and 3rd lines, delete the words "was a very professional document" and insert the words "were very professional documents."

Ms. Whaley further informed Board members that the minutes that were presented for approval at this meeting were corrected.

EHRENMAN MOVED AND EHMEN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MARCH 21, 2005, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (VAUGHT).

CLAIMS:

EHRENMAN MOVED AND EHMEN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0590386 THROUGH 0590448 INCLUDING \$112,732.38 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$112,732.38 FROM THE WATER UTILITY; CLAIMS 0530238 THROUGH 0530279 INCLUDING \$119,522.77 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$119,522.77 FROM THE WASTEWATER UTILITY; AND CLAIMS 0570037 THROUGH 0570040 INCLUDING \$28,460.16 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$28,460.16 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$260,715.31.

MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (VAUGHT).

MAINTENANCE AGREEMENTS FOR BLUCHER, DILLMAN, AND MONROE PLANTS:

Purchasing Manager Martindale presented Board members with maintenance agreements for Blucher, Dillman, and Monroe Plants. (A copy of each maintenance agreement is attached to the minutes.) Ms. Martindale stated that it is felt that Commercial Service submitted the lowest, most qualified quote for all three plants. At this time, it is recommended that the agreements with Commercial Service be approved.

HENKE MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE MAINTENANCE AGREEMENTS WITH COMMERCIAL SERVICE FOR BLUCHER DILLMAN, AND MONROE PLANTS. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (VAUGHT).

CREDIT CARD PAYMENTS FOR UTILITY BILLS:

Assistant Director Saulter presented Board members with information about use of credit/debit cards for payment of utility bills. (A copy of the information is attached to the minutes.) Mr. Saulter requested approval to use both MasterCard and Visa credit/debit cards for payment of utility bills starting June 1, 2005. A report will be presented to Board members in September 2005.

HENKE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE ACCEPTANCE OF MASTERCARD OR VISA CREDIT/DEBIT CARD PAYMENTS FOR UTILITY BILLS. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (VAUGHT).

CHANGE ORDER NO. 2 – DANIS INDUSTRIAL CONSTRUCTION – MONROE WATER TREATMENT PLANT IMPROVEMENTS:

Plant Manager-Capital Projects Hicks presented Board members with photographs to illustrate the need for this change order. (A copy of each photograph is attached to the minutes.)

EHERENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE CHANGE ORDER NO. 2 – DANIS INDUSTRIAL CONSTRUCTION – MONROE WATER TREATMENT PLANT IMPROVEMENTS. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (VAUGHT).

WATERWORKS REIMBURSEMENT RESOLUTION:

EHMAN MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE WATERWORKS REIMBURSEMENT RESOLUTION. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (VAUGHT).

OLD BUSINESS:

Richard Eherenman –

Board member Eherenman stated that he appreciated the information he received from John Langley regarding the Griffy building. Mr. Langley stated that T&D Department employees had cleaned the interior of the building and repaired the broken windows. Mr. Langley also stated that a decision needed to be made about the future of the building.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Tom Swafford –

Board President Swafford stated that there had been no subcommittee meetings. Mr. Swafford asked the Board Secretary to schedule a meeting the Rules & Regulations Subcommittee to discuss Section 24 because this expires in April 2005.

STAFF REPORTS:

Steve Saulter –

Assistant Director Saulter presented Board members with a copy of the Total Budget Overview for February 2005. (A copy of the document is attached to the minutes.) Mr. Saulter announced that the March update would be sent to Board members before the next meeting.

PETITIONS AND COMMUNICATIONS:

No petitions and communications were presented.

ADJOURNMENT:

The meeting was adjourned at 5:52 p.m.

L. Thomas Swafford, President